

Notice of Change to NDSP Plan Managers

Please complete and send this form to your current plan manager.

Dear

I am writing to formally notify you of my decision to transition my NDIS plan management to NDSP Plan Managers.

Name on NDIS plan:

NDIS number:

OR

Address:

I kindly request that you cancel your existing service booking, process and finalise all outstanding invoices, adjust available funds to zero, and notify me of the cancellation date as per our service agreement

Thank you for your cooperation and assistance in this matter.

Best regards,

Name:

Date: